



Advanced Schedule for Contract Payroll-Pay Period Ending December 19, 2023

This is a reminder that a state holiday occurs on Monday, December 25, 2023 (Christmas). Therefore, payroll processing schedules will be advanced for the Pay Period Ending December 19, 2023. PTR's will be updated and available for posting on Wednesday, December 13, 2023, after 9:00 a.m.

All PTR's must be approved no later than 1:00 p.m. on Wednesday, December 20, 2023.

If you have further questions, you may call any of the payroll operations staff at 410-260-7401.

