



## COMPTROLLER of MARYLAND

**Brooke E. Lierman**  
*Comptroller*

**Dhiren V. Shah**  
*Director*  
Central Payroll Bureau

January 05, 2024

**Dear Financial Officer:**

Central Payroll Bureau (CPB) will mail 2023 W-2 Wage and Tax Statements directly to employees' homes using a presorted mail system. The charge per document covers postage and handling. To ensure privacy for our employees, W-2s will be mailed in security lined envelopes.

Agencies will be billed by the Comptroller of Maryland Finance Division. The cost per W-2 statement is **64¢**. A billing invoice will be provided to indicate the number of wage statements produced for each agency. Departments with multiple agencies or levels will have their postage totals broken down to indicate the number of statements per agency.

Enclosed, please find our remuneration agreement. Please acknowledge receipt of this notice and return to CPB for accurate billing. If your agency reports to a higher department, please consult with them before submitting to us [to avoid duplicate reporting].

Please submit your completed form to CPB by **email [cpbacctg@marylandtaxes.gov](mailto:cpbacctg@marylandtaxes.gov)** or **fax (410) 974-2035**. The deadline for this information is **Friday, January 19, 2024**.

Should you have any questions, please feel free to contact us by email or (410) 260-7964. We thank you in advance!

Sincerely,

**Anna Niwa**

**Program Manager – A&R**

**Central Payroll Bureau**





Billing Address:

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Fax: (410) 974-2035

Email: [cpbacctg@marylandtaxes.gov](mailto:cpbacctg@marylandtaxes.gov)

Due: Friday, January 19, 2024